

## **Cleaning and Disinfecting Instructions for CAO .**

These instructions are to be used with Government COVID-19 instructions “factsheet COVID-19 environmental cleaning”. Where conflicting statements exist between this and the Government form, the Government form shall be considered correct.

All touched hard surfaces on site must be cleaned and disinfected as per the methods shown in the attached Ontario guide sheets.

A ‘Sani-station’ kit is located in each building that provides the needed equipment. Each kit includes the following: spray bottle Clorox cleanser; spray bottle 3% hydrogen peroxide disinfecting solution; two microfibre cloths (one each for spray solutions); safety glasses; blue nitrile gloves; hand sanitizer. The GBO and SLO also contains alcohol wipe packs for optics.

Any metal or plated surface shall not have any bleach containing product applied to it as corrosion may occur. Hydrogen peroxide or alcohol is only to be used there. Dish soap and water may be used to clean these surfaces ahead of disinfecting. Please hang the microfibre cloths to dry near their station after use.

In the case of optical components such eyepieces and focusers, single use alcohol wipes are provided in both GBO and SLO Sani-station kits.

### **Common touch points to clean and sanitize if touched:**

- Alarm panel
- Doorknobs, deadbolts
- Desks, counter tops, tabletops, night tabletops
- Wall light switches, bedroom lamp switches
- Stove controls, oven handle
- Microwave door and keypad
- Fridge & freezer handles and any interior areas used
- Coffee machine, kettle, toaster
- Cupboard & drawer handles
- Phones, remote controls
- Computer mice, keyboards
- Garbage and recycle receptacles
- Faucets, shower controls, grab bars, toilet levers
- Shower door pulls, towel bars and rings
- Window crank handles, blind controls, handrails
- Water pump and heater switches, water valve.
- Broom, mop, vacuum
- Lawn mowers, their key sets and any tools

**Additional observatory items:** (see protocols for specific sanitizing method.)

Any equipment areas touched.

Telescopes

Electrical breakers, UPS units, cord plugs

Eyepieces, accessories, cables

Doors, drop flaps, hatches/shutters and associated hardware.

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